

Frequently Asked Questions

1. *Who else in Singapore is providing charity analyst reports?*

NVPC is providing Singapore's first independent and publicly available analyst reports.

2. *Do charities or donors/grant makers need to pay for this service?*

Donors/grant makers may commission an analyst report on a charity. There may be a fee for the report depending on the donor's/grant maker's preferred level of analysis. Please contact us at charityanalysis@nvpc.org.sg for more information.

3. *Can all charities participate in the analysis? How does one qualify for it?*

ICAn works with registered charities or Institutions of a Public Character (IPC) in Singapore. To analyse a charity's services and operations in context, we typically cover one service sector at a time (e.g. elderly, special needs, etc). To find out when your sector will be analysed, please contact charityanalysis@nvpc.org.sg.

4. *What degree of involvement is required from the charity? How long does the entire process take?*

Standard Report: We seek the charity's assistance to provide us with documented information such as annual and financial reports and to make arrangements for programme observations. The charity/IPC is also asked to review a draft report prior to NVPC's final issuance. The report is typically completed within 2 weeks.

Advanced Report: Internal information like programme evaluation reports, board minutes, management papers or other information will be requested. NVPC will maintain such information confidentially if the charity/IPC so requests. Alternatively, NVPC can read the documents onsite without taking a copy. Advanced reports can take a month or more to complete.

5. *How long is the report valid for?*

The report is valid for a period of 2 years, although NVPC may update report details intermittently.

6. *Can the reports be re-published on individual-owned media?*

The charity/IPC is free to distribute the report to its stakeholders, partners, donors and the general public. We encourage the charity/IPC to post the report on its website and provide it with the annual reports. We would greatly appreciate the courtesy of a link back to the ICAn or NVPC website.

Reports that are not published are shared exclusively with the charity/IPC and NVPC's key partners (Singapore Tote Board, Community Foundation of Singapore, and Ministry of Community Development, Youth and Sports) on a confidential, by-request basis.

7. *How can a charity get started?*

Please contact ICAn at charityanalysis@nvpc.org.sg to determine when your sector will be analysed and review the requirements checklist. NVPC analysts will work with you to identify a work plan and the next steps to proceed with ICAn. You can also contact the ICAn team at 65509 595.